

REQUEST FOR DD 214 OR MILITARY RECORD

Saline County Register of Deeds

PO Box 5040, Salina, KS 67402-5040

Effective July 1, 2004 the Kansas Open Records Act exempts Military Discharge (DD 214) Records, amending K.S.A., 2003 Supp. 45-221, adding Exemption No. 47 (among others). Access to said records is now restricted to the dischargee or his/her descendants or agents.

To obtain a copy of a DD 214 and/or Military Record, this form must be completed. Please check the appropriate line/lines, sign and date in the area provided. We will require photo ID.

_____ I am the Dischargee shown on the DD 214.

_____ I am a member of the Dischargee's immediate family (circle relationship below).

wife, husband, widow or widower (not re-married), son, daughter, father, mother,
brother or sister or other lineal descendant (state specific type _____).

_____ I am the Dischargee's heir, agent or assigns (state specific type _____).

_____ I am a licensed funeral director who has custody of the body of the deceased Dischargee.

License # _____

_____ I represent a department or agency of the federal or state government or a political subdivision thereof; when the form is required to perfect the claim of military service or honorable discharge or a claim of a dependent.

Agency _____ Your Title _____

_____ I have written approval of the commissioner of veteran's affairs to perform research.
(Copy of said approval should be attached to this form.)

Your Name _____ Date _____

Your Address _____

Your Phone # _____ Type of ID _____

Your Signature _____

Dischargee's Name _____

Signature of Saline County Kansas personnel _____

Register of Deeds, Deputy or Registrar Specialist

Signature on a Request for DD 214 or Military Record submitted by mail shall be acknowledged using the form below.

State of _____

(County) of _____

This instrument was acknowledged before me on _____ (month/day/year)

by _____ (name of person who signs above request).

(Signature of notarial officer)

(Seal)

My appointment expires: _____